

SECTION: TRANSPORTATION

SUBJECT: ACCESS APPROACH INSTALLATION

Original Resolution No.: 03-11-27
Revised Resolution No.: 04-05-37
Revised Resolution No.: 11-03-09

Access Approach Installation Policy

It is the policy of the County of Warner No. 5 to allow access approaches off the County developed roads to private and public properties.

Guidelines

1. The property owner is allowed one access approach, to a maximum width of fifty (50) feet, off the County Developed Road/**Provincial Highway**. One access approach is allowed per title or per quarter section, whichever is greater. The access site must be considered to be a safe point to enter the county developed road and the final decision will be at the discretion of the Public Works Superintendent and the Community Peace Officer. ***If the access approach is off of a Provincial Highway, the landowner shall obtain written approval from Alberta Transportation for the installation of an approach(es). Upon the landowner receiving this approval and providing it to the County, the provisions of this policy are in affect.***
2. The County will be responsible for the total cost of the first or primary access approach which includes the cost of the culvert and its installation. The landowner will make every effort to supply the fill dirt from his property which is to be within a reasonable hauling distance away.
3. If a second or any additional access approaches are requested, the landowner is responsible for the cost of the culvert, if required, along with the installation cost. The installation will be conducted by the County and the cost shall be calculated utilizing the County's Internal Rate schedule.
4. The size of the culvert to be installed will be at the discretion of the Public Works Superintendent.
5. If an existing access approach needs to be enlarged beyond the fifty (50) foot standard, the landowner is responsible for the costs of the additional culvert and any installation costs incurred by the County. These costs shall be calculated based on the County's Internal Rate Schedule.
6. Maintenance (which includes the culvert and its replacement, side slope improvements and restorative work) of the first or primary access approach, shall be the responsibility of the County. Maintenance costs to additional access approaches to the title or parcel is the responsibility of the landowner and will be conducted by the County. The costs will be billed to the landowner based on the County's Internal Rate Schedule.
7. If multiple titles or parcels are created by a subdivision and multiple access approaches are required, the landowner is responsible for the County's costs for the culverts and their installation for each access approach required. The costs will be billed to the landowner based on the County's Internal Rate Schedule.

8. If an approach is required by another party, other than the landowner, a fee of \$300 is required for the permitting and inspection of the approach.
 - a. A non refundable administrative fee of \$50 will be withheld for each cancelled approach request.
 - b. The party is responsible for all county costs associated with the installation and/or removal of the approach.
 - c. It is at the discretion of the County whether or not the party will be allowed to install and/or remove the approach with its own forces or a contractor.