

SECTION: PROTECTIVE SERVICES	SUBJECT: FIRE FIGHTING AGREEMENT
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Original Resolution No.: 88-10-14  
 Revision: 21 February 1989  
 Revision: 16 February 1993  
 Revision: 16 March 1999

Revision Resolution No.: 03-12-51  
 Revision Resolution No.: 11-05-27  
 Revision Resolution No.: 13-12-12

**Fire Fighting Agreement**

It is the policy of the County of Warner No. 5 that a joint fire fighting agreement be established between the County, and the Towns and Villages located within the County boundaries, to ensure the citizens of all jurisdictions receive adequate and reasonable fire protection and rescue services.

**Terms of the Agreement**

This Fire Fighting and Rescue Service Agreement is entered into this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ between the

County of Warner No. 5

and the

*“Insert Town or Village”*

**GENERAL**

1. General conditions of this Fire Fighting and Rescue Agreement are as follows:
  - (a) Rural and Urban - The County and the Town or Village agree that all municipally owned fire pumpers and other emergency equipment is to be used for fighting both rural and urban fires as well as responding to other emergency and rescue situations.
  - (b) Insurance for Firemen - County Volunteer Firemen shall have insurance coverage, known as the Volunteer Fire Brigade and Ambulance Accident Policy, to a maximum of a Class 1A with Heart and Circulatory Malfunction, and Infectious Diseases and Aids, Permanent Disfigurement from Burns and Visual Impairment, on condition the town or village offer the same coverage. The County will share the cost of this insurance with the Town or Village as outlined in Schedule “A” of this agreement. Each Town or Village will notify the County immediately if their insurance coverage is amended. A copy of this policy is attached as Appendix “A”.

**TOWN AND VILLAGE RESPONSIBILITIES**

2. The Town or Village responsibilities include the following:
- (a) **Facility** - The Town or Village will provide a heated garage for the County fire pumper at no expense to the County.
  - (b) **Fuel and Oil** - The Town or Village will provide all gas, oil and oil filters required for the County fire pumper. The County will provide funding as outlined in Clause 3(a).
  - (c) **Telephone** - The Town or Village will supply a telephone system located within the fire hall and pay all related charges.
  - (d) **Pumper Operators** - The Town or Village Volunteer Fire Department personnel shall operate the County fire pumpers.
  - (e) **Annual Statement of Activity** - Each Town or Village Volunteer Fire Department shall submit an annual statement of activity for the period of November 1st through October 31st and it shall be submitted to the County Office before December 10th of each year. This statement shall include the pumper and man hours used in fighting rural fires and also the man hours used to answer rural rescue and first aid calls. Registered ambulance associations will not submit a statement to the County for rural rescue and first aid calls.
  - (f) **Fund Allocation for Equipment** - Funds received by the Volunteer Fire Departments from the County for the County fire pumper hours are to be used for the purchase of new and replacement equipment. An accounting of these revenues and expenditures shall be submitted to the County Office by December 10th of each year, on the Pumper Hours Statement forms provided and shall cover the period November 1<sup>st</sup> through October 31<sup>st</sup>. Monies received from the County for the use of other fire fighting and emergency equipment are to be used for maintenance of these units and may be accountable to the County if requested.
  - (g) **Pumper Service** - The County will service the County fire pumper in accordance with the "Owner's Manual" and will use reasonable care and attention in the operation of the pumper. Whenever, any major repairs are required to the County pumper, the Town or Village Fire Chief will notify the County Office immediately of such requirements and the necessary work will be completed or coordinated immediately through the County Public Works Department.
  - (h) Response - Each appropriate Town or Village Volunteer Fire Department shall respond to rural fire or rescue situations when the need arises or are called upon to do so. If the Town or Village Volunteer Fire Department is unable to respond, it is their responsibility to have another fire department respond to the fire.

**COUNTY OF WARNER RESPONSIBILITIES**

3. The County of Warner's responsibilities include the following:

- (a) **Operating Costs** - The County agrees to pay each Town or Village, the cost for fuel as shown in Schedule A, Section 3(a) to compensate for fire fighting equipment fuel costs. After returning from a rural fire, Fire Department officials will top up all responding fire fighting equipment gas tanks associated with the rural fire and forward the invoice to the County of Warner. Fuel costs associated with responding to emergencies on provincial highways where the province reimburses the Volunteer Fire Departments are not reimbursable by the County.
- (b) **Man Hour Charge** - The County agrees to pay the sum shown in Schedule A, Section 3(c) per man hour to each Volunteer Fire Department for fighting rural fires, and also responding to first aid and rescue calls in the rural area only. Registered Ambulance Associations shall not be compensated for responding to first aid and rescue calls from the County.
- (c) **Advance** - The County agrees to advance the sum shown in Schedule A, Section 3(d) to each Volunteer Fire Department. This advance is to be paid on or before March 1<sup>st</sup> of each year this agreement is in effect. Upon receipt of an itemized statement of activity from each Volunteer Fire Department, the County agrees to pay each Volunteer Fire Department any amount exceeding the sum shown in Schedule A, Section 3(d). However, should the total amount of the itemized statement of activity be less than the sum shown in Schedule A, Section 3(d) the County agrees that the sum shown in Schedule A, Section 3(d) would be the minimum payment and would not reduce any payment in the following years.
- (d) **Hourly Rates** - The County agrees to forward funds to each Volunteer Fire Department from the sum shown in Schedule A, Section 3(e) for the County pumper unit and other emergency equipment which is used in fighting a rural fire providing rescue and first aid services. An accounting for only the County fire pumper revenues and expenditures from this fund is to be submitted to the County office by December 10<sup>th</sup> each year and shall cover the period November 1<sup>st</sup> through October 31<sup>st</sup>.
- (e) **Training Allowance** - The County agrees to pay an annual training allowance to each Volunteer Fire Department in the amount outlined in Schedule A, Section 3(f). An accounting for the training revenue and expenditures is to be submitted to the County office by December 10<sup>th</sup> each year and shall cover the period of November 1<sup>st</sup> through October 31<sup>st</sup>.
- (f) **Foam** - The County agrees to provide two (2) pails of practice foam to each Volunteer Fire Department per year, which is to be replaced by the Fire Department as used. Regular fire fighting foam will be supplied by the County to each Fire Department on an as needed basis.
- (g) **Radio Frequency** - The County agrees to assume the initial cost of obtaining a common radio frequency for Volunteer Fire Department operations.

**COST OF SERVICES**

4. Fire and rescue operations have costs associated with supplying the services and reasonable attempts must be made to recover all or a portion of the costs, according to County policies and bylaws, as follows:
- (a) **Accidental Fires** - Generally, no charge will be made to any County of Warner property owner for fighting fires of an accidental nature, excluding oil and gas well fires. However, the County may use their discretion in billing the affected land owner for fire fighting costs.
  - (b) **Neighbouring Jurisdictions** - If a County pumper is called to a neighbouring jurisdiction other than the Towns of Milk River and Raymond, Villages of Coutts, Warner and Stirling, the Town or Village Volunteer Fire Department is to supply a signed statement notifying the County Office of the number of equipment and man hours spent. The County of Warner will bill the receiving jurisdiction for the costs and services provided.
  - (c) **Rescue and First Aid Services** - The County will receive annually from each Volunteer Fire Department excluding Registered Ambulance Associations, notification for the number of man hours used for rural rescue and first aid services excluding traffic accidents. If the receiving party is not a property owner or does not live within the boundaries of the County of Warner, the Fire Department will supply the name and address of the individual and their insurance company to the County Office immediately. The County will, if appropriate, invoice the receiving party for the rescue and/or first aid services.
  - (d) **Controlled Burnings** - The County Office will be responsible to invoice any County property owner who starts a controlled burning and fails to give the Volunteer Fire Department prior notification. Invoicing shall apply only if costs to control the fire are incurred and in accordance with other policies and bylaws of the County of Warner No. 5.
  - (e) **Standby Charges** - Property owners, individuals and outside parties such as film crews, C.P.R., etc. may request Volunteer Fire Departments to provide services on a contingency basis. Fire Departments are granted permission to charge those requesting these services, standby charges as shown in Schedule A, Section 4(e). Volunteer Fire Departments will invoice all standby charges and retain all monies collected for department use, but shall record the monies received on their annual pumper hours statement.
  - (f) **Traffic Accidents** - Costs incurred by the Town or Village Volunteer Fire Departments for responding to traffic accidents in the rural areas of the County are to be invoiced and administered by each individual Volunteer Fire Department's local Town or Village administration. The invoice shall be sent to the insurance company of the party involved.
  - (g) Monies received from insurance companies for traffic accidents, in regards to fire pumper and man hour services, are to be deducted from the annual pumper hour statement of activity sent to the County Office.

**REVIEW OF AGREEMENT**

**5. Review and Amendments**

- (a) This agreement is subject to review from time to time and can be amended by mutual consent of all parties.

**TERMINATION**

- 6. Both parties to this agreement shall give written notice of one (1) year prior to withdrawing from the agreement.

This agreement is signed and sealed this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Town or Village

\_\_\_\_\_  
Administrator  
County of Warner No. 5



SECTION: FIRE PROTECTION	SUBJECT: FIRE TRAINING STATEMENT
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COUNTY OF WARNER NO. 5

FIRE TRAINING STATEMENT FOR VOLUNTEER FIRE DEPARTMENTS

For the Period of \_\_\_\_\_, \_\_\_\_\_ to \_\_\_\_\_

BALANCE FORWARD FROM PREVIOUS STATEMENT: (1) \_\_\_\_\_

ADD: Revenue Details


TOTAL REVENUE \_\_\_\_\_ (2)

DEDUCT: Expenditure Details


TOTAL EXPENDITURES \_\_\_\_\_ (3)

Current Balance as at \_\_\_\_\_, \_\_\_\_\_ (1+2-3) \_\_\_\_\_

**SCHEDULE A**

- 1(b) 50% of the premium cost of the first or base unit.  
 100% of the premium cost for the additional units such as the County pumper, water trucks and rescue unit truck.  
 50% of the premium cost of the Heart and Circulatory Malfunction and Infectious Diseases and Aids, Permanent Disfigurement from Burns and Visual Impairment.
  
- 3(a) Pay to the Town or Village 100% of the fuel costs for fighting rural fires.  
 Pay to the Town or Village 50% of the fuel costs consumed during practises.
  
- 3(c) \$20.00 (man hour rate)
  
- 3(d) \$3,000.00 (advance)
  
- 3(e) \$60.00 per hour for the County pumper attending the rural fire  
 \$100.00 per hour for the town pumper, water trucks and rescue trucks attending the rural fire.  
 \$20.00 per man hour
  
- 3(f) \$1,000 (training)
  
- 4(e) Fire Engine/Pumper \$150 per hour  
 Rescue Van \$150 per hour  
 Water Truck \$150 per hour  
 Man Hour Charge \$ 20 per hour  
 Mileage \$ 2 per mile (one way) for all necessary equipment.