

SECTION: GENERAL ADMINISTRATION	SUBJECT: ADMINISTRATION FEE AND SERVICE RATES
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Original Resolution No.: 03-10-71

Revised Resolution No.: 14-02-32

Administration Fee and Service Rates Policy

It is the policy of the County of Warner No. 5 to establish fees for service and material sold in order that Administration can recover costs for these services.

Guidelines

The following Schedule "A" outlines the recovery rates for material sold and services performed. If a certain material or service is not listed below, but is similar to an item already listed, the Chief Administrative Officer, is authorized to establish an appropriate fee. These rates and fees may be changed by Council resolution from time to time.

SCHEDULE "A"

ITEM/DESCRIPTION	FEE
Certificate of Compliance	\$30.00
Financial Statements - Audited	No charge for copies within the first 30 days after advertising their availability; \$10.00 for request after the 30 day period above
GIS/GPS Services	Labour and Equipment: \$55 per hour County Ratepayers: 30 min. free (small projects) Paper and Supplies: at cost
Land Use Bylaws	\$20.00
Landownership Maps (booklet)	\$20.00 (mailing costs - add \$10.00)
Landownership Maps (large flat wall)	\$12.00 (mailing costs - add \$10.00)
NSF Cheque charges	\$25.00
Real Property Reports on file (personal information must be deleted if any contained on the report)	\$25 Available to any person
Summary of Assessment (Current Year) (parcel description, land assessment, improvement assessment, etc. and other details as outlined within the assessment roll, See MGA Sec. 300 & 303)	No charge to the owner of the property; All other persons - \$15.00
Tax Certificates (shows current taxes payable and tax arrears by year, if any, name, property description and taxes levied)	\$25 per parcel Available to any person