

SECTION: LEGISLATIVE	SUBJECT: INTERNET/COMPUTER USE COST REIMBURSEMENT
----------------------	--

Original Resolution No.: 06-09-12
Revision Resolution No.: 17-04-28

Internet/Computer Use Cost Reimbursement

It is the policy of the County of Warner No. 5 to cover the costs associated with Councillor’s use of County computers, laptops and printers for County business. It is anticipated there will be financial savings for paper, postage and related products by the County by implementing a paperless office environment. County agendas and other information can also be distributed in a timelier manner.

Guidelines

1. The County of Warner will provide to All councillors a electronic device capable of processing the necessary documents required by Council at the beginning of their four year term. The County will be responsible for the maintenance and repair of the electronic device until the end of the four-year term at which time the electronic device is turned over to the individual councillor.
2. The County of Warner will provide each Councillor at the beginning of their four year term an all in one color printer and provide the necessary toner and paper required for Council business.
3. Each County Councillor is responsible to obtain access to the internet to assist them in obtaining communications and agendas from the County Office. As part of this the County will reimburse for the following:
 - a. Internet Monthly Fee - \$25.00 per month (no receipt required)
 - b. Internet Hookup Charges - one initial hookup - at a cost up to a maximum of \$100 (receipt required),
 - c. Wireless or Wired Routers - 50% of the cost up to a maximum of \$35 (receipt required)
4. Any of the guidelines within this policy can be amended, modified or disregarded by a motion of Council.