

SECTION: ENVIRONMENTAL SERVICES

SUBJECT: WRENTHAM WASTE TRANSFER  
STATION

Original Resolution No.: 04-03-51

## COUNTY OF WARNER WASTE MANAGEMENT SERVICES

## OPERATIONS MANUAL

Wrentham: NW 23-6-17-W4**1. Hours of Operation**

Friday 11:00 a.m. to 7:00 p.m.

**2. Facilities**

- (a) Transfer Station
- (b) Burn Pit
- (c) Ash Pit

**3. Holidays**

The site will be closed on all statutory holidays.

**4. Regulations**

- a. Domestic garbage only in the transfer/dumpster.
- b. No liquid wastes will be accepted at transfer stations.
- c. No toxic or hazardous wastes, such as flammable liquid or solid or any substance considered to be hazardous will be accepted.
- d. No white goods accepted
- e. Large items, such as wood or metal products must be broken into four foot pieces.
- f. Asphalt shingles are limited to small pick up loads or previous arrangements must be made with the site operator. Asphalt shingles are not allowed in the burn pit.
- g. Twine must be piled separately, as directed by the site operator.
- h. Wire is not accepted.
- i. Burning barrels must be completely extinguished before being accepted.

- j. Small animals will be accepted only if placed in sealed plastic bags. Larger animals will not be accepted.

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- k. Car and truck bodies are not accepted.
- l. Propane tanks or pressurized cylinders are **not** accepted.
- m. All barrels are to be opened at one end.
- n. No farm machinery will be accepted.
- o. Only waste defined as burnable debris in the Clean Air Regulations will be accepted at the burn pit sit, eg. trees, branches, garden waste, straw, grass, wooden construction material, etc.
- p. Waste defined as prohibited debris in the Clean Air Regulations, eg. construction or demolition waste, rubber or plastic, used oils, asphalt shingles, cement, chemicals, wire, manure, treated wood, etc. is not accepted in the burn pit.
- q. Agricultural products such as grain, seed, feed, hay straw or manure is not allowed in the transfer station.
- r. Tires of any kind are not accepted.
- s. The station operator may refuse any waste that, in the judgement of the operator, should be rejected by reason of unknown content that may be a hazard

5. **Maintenance of Site and Equipment**

- a. The site, access, storage compounds, etc. are to be kept clean and tidy. All loose garbage, paper, etc. shall be picked up.
- b. The public road in the vicinity of the site shall be checked regularly and any garbage, paper etc. shall be picked up.
- c. The on-site roads are to be kept in good repair and the Site Operator shall notify the County when road maintenance or re-gravelling is required.
- d. The Site Operator shall maintain and service the equipment in accordance with instruction from the County, and maintain a record of services performed.
- e. The Site Operator shall record each individual delivery of waste as per the Transfer Station Record.

- f. The Site Operator shall refuse any loads which are not properly bagged, boxed, tied down or tarped.

6. **Emptying of Transtor/Dumpster**

- a. The Site Operator shall notify Chief Mountain Regional Solid Waste Authority at 403-653-2703 when the transtor/dumpster is to be emptied. A record shall be maintained of the date and time of call, when the transtor/dumpster is requested to be emptied and the date it was emptied.

7. **Out of Hours Site Access**

- a. Only permitted employees of the County may be allowed to have access for garbage delivery outside of normal operation hours. The site operator will be notified by the County of the names of permitted employees.
- b. Arrangements for access and instruction in the use of the equipment may only be made through the County.
- c. During out of hours use, the site shall be kept locked at all times.
- d. Organizations may make arrangements with the County for access to a site outside of normal operation hours for garbage disposal from a special event.

Access requirements should be arranged with the County not less than two weeks prior to the event.

8. **Site Operator Appearance and Public Relations**

- a. The Site Operator, on reporting to work, shall be dressed in clean work clothes and he/she shall maintain a neat, tidy appearance at all times. The operator is expected to be courteous, helpful and shall maintain good public relations with the users of the system. The Site Operator shall perform all work required in a safe and competent manner.